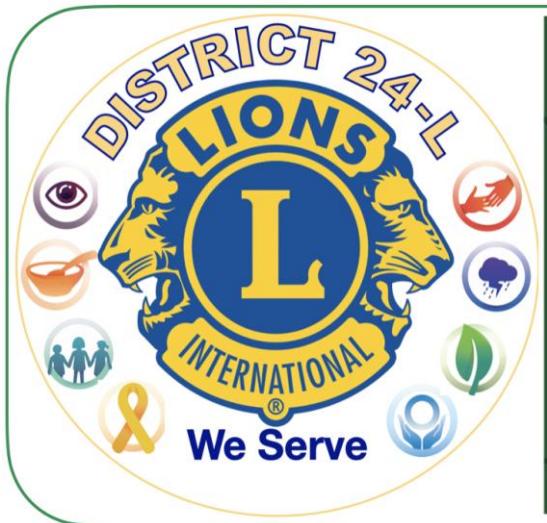




# Club Service Chair Workshop



District Governor  
**James Cech**  
1 June 2025





# Syllabus

- Learning Objectives
- GAT Organization
- LCI Global Service Framework
- The LCI Service Journey
- Service Chair Responsibilities
- Planning Service
  - LCI Service Toolbox
- Reporting Service
- Celebrating Service
- Example Service Projects
- Knowledge Review
- Summary





# Learning Objectives

Understand the four elements of the Lions Service Journey.

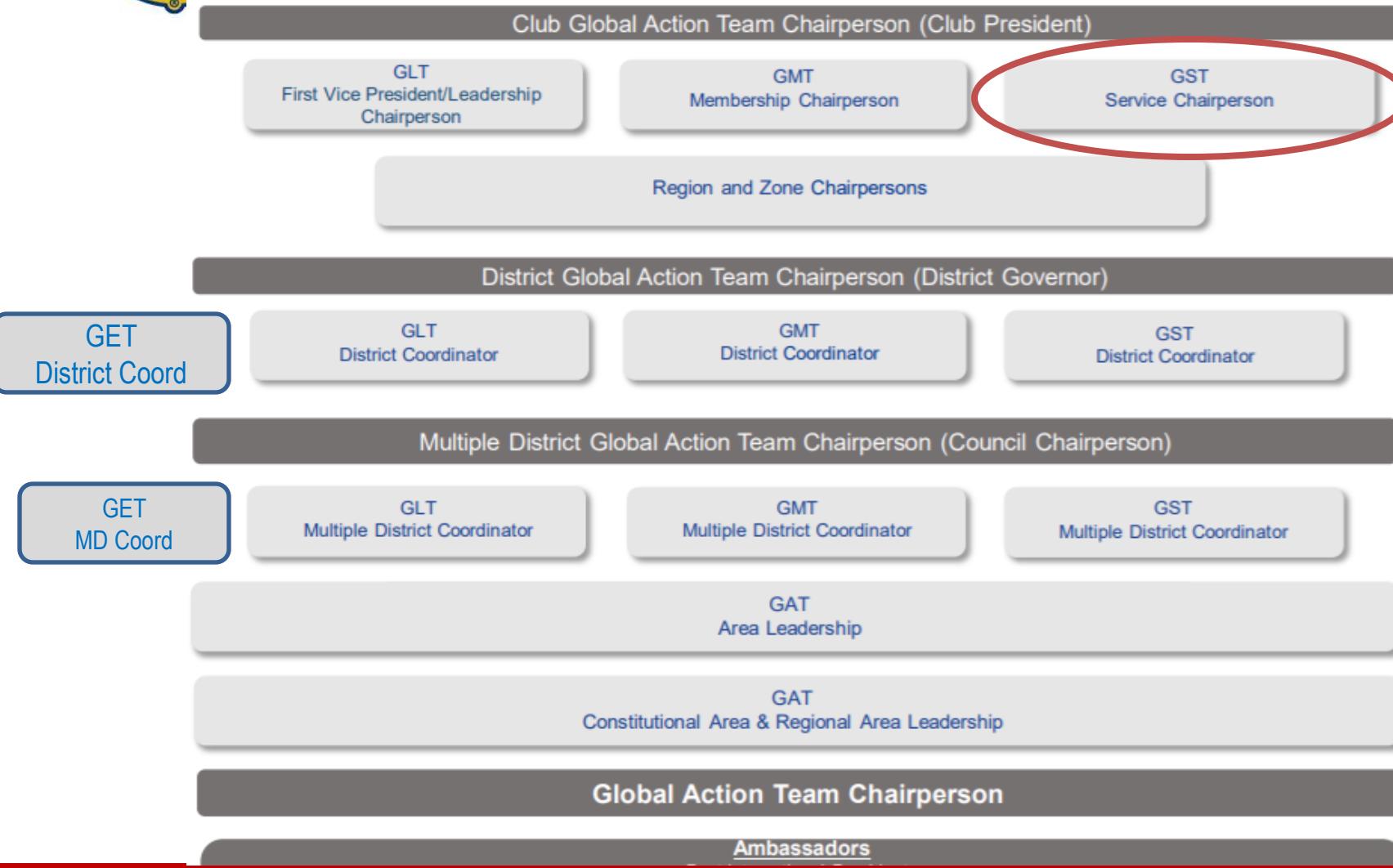
Know the responsibilities of the Club Service Chair.

Understand the importance of timely service reporting in **Lions Portal**





# Global Action Team (GAT)





# Global Service Framework

## Our global causes

+ 1 special focus area (Mental Health)



[Learn more](#)

### Childhood cancer

We provide support for the needs of children and families affected by childhood cancer.



[Learn more](#)

### Diabetes

We work to reduce the prevalence of diabetes and improve quality of life for those living with diabetes.



[Learn more](#)

### Disaster relief

We take steps to meet immediate needs and provide long-term support for communities devastated by natural disasters.



[Learn more](#)

### Environment

We find ways to protect the environment to create healthier communities and a more sustainable world.



[Learn more](#)

### Humanitarian

We identify the world's most crucial needs and provide humanitarian aid where it's needed most.



[Learn more](#)

### Hunger

We strive to improve food security and access to nutritious food to help alleviate hunger.



[Learn more](#)

### Vision

We help prevent avoidable blindness and improve quality of life for people who are blind or visually impaired.



[Learn more](#)

### Youth

We support young people so they can make positive choices, lead healthy and productive lives, and become the next generation of service leaders.



# Lions Service Journey

## Learn

Insight is often more valuable than instinct: if we aren't informed about what's happening around us, our impact may fall short. So, we cultivate an awareness of local needs and how they connect to a larger global narrative. We seek new information and turn it into insight. Learning positions us to be effective.

Explore our Global Causes

## Discover

Opportunity awaits anyone willing to learn. Knowledge sharing equips us to leverage our strengths, bridge gaps through partnerships and encourage innovation. This process of discovery unifies our focus and prepares us for action.

Unpack the Service Toolkit

## Act

Our mission is service, and service is visible. Its effects are measurable. Equipped with insight and inspired by opportunity, we practically support our communities, our regions, and our world together. Through action we fulfill our mission.

Launch a Service Activity

## Celebrate

Serving humanity in over 200 countries, we take pride in the unique expressions of kindness found in each of our local clubs across the world. When we share our stories and report our impact, we unify our organization, inspire our communities, and capture the attention of a global audience. Celebration elevates the experience and impact of service.

Report Your Service



# Service Chair Responsibilities

- **Learn your role** through District training, Lions Portal, Lions University and the Club Service Chair e-book
- **Collaborate** with district and club service stakeholders to develop and implement club service goals, identify leaders, and develop action plans.
- **Report service activities** to Lions Clubs International.
- **Encourage participation** of members in club, district, and MD service activities. **Assess Members' satisfaction!**
- **Collaborate** with the Club Membership Chair to promote **Service opportunities** to non-Lions.
- **Participate** in Zone/District meetings, when appropriate.
- **Complete administrative** duties, e.g., project records, service reports in the Portal, and leadership transition.



# Planning Service

- Club Quality Initiative
- Club and Community Needs Assessment
- Community Partner Outreach
- Check traditional and social media
- Check available grants from LCIF, LOVF, and District/Club Community Impact \$
- Check LCI Portal, Facebook, and websites for project Ideas



Volunteer  
Prince William



Action In Community Through  
Service  
Prince William County



# Service Project Action Plans

An action plan will address the following questions:

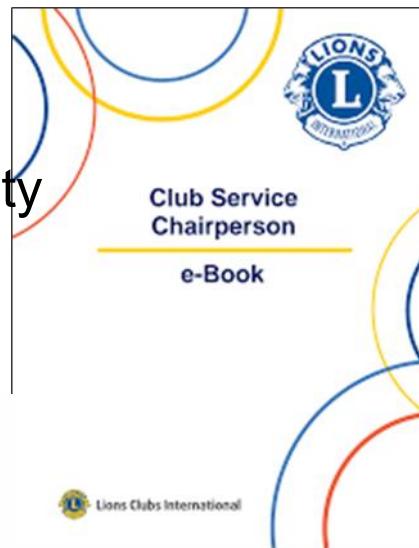
- **What is the project goal?**
- **How will each project task be accomplished?**
- **When is each task deadline?**
- **Who is responsible for each task?**
- **Are manpower, physical items or financial resources required?**
- **What is the project's communications and promotion plan?**





# Service Chair Resources

- Club Service Chair E-Book
- GST Toolbox
- Service Programs page
- LCIF Grants
- LOVF Grants
- District & Club Community Impact grant



The Global Service Team (GST) helps clubs identify resources and use best practices to improve their projects and, by extension, their impact. Quality service projects increase member satisfaction and help attract new members who are looking to serve. The GST champions the service programs, resources and grants of LCIF and LCIF, empowering Lions and Leos around the world to maximize their service impact.

- + Lions Clubs International Global Causes
- + The Service Journey, Service Toolkit and Service Launchpad
- + Service Programs, Project Planners and Project Ideas
- + Advocacy
- + Service at the Lions Clubs International Convention
- + Anthem Volunteer Days
- + Service Reporting
- + Service Awards
- + Lions Clubs International Foundation Grants



**COVID-19 FRONTLINE RELIEF UPDATE**

**166 LCIF GRANTS AWARDED TOTALING US\$3,208,655**

[lionsclubs.org/lcif-response](https://lionsclubs.org/lcif-response)





# Service Chair Resources

## The Service Toolkit

<https://www.lionsclubs.org/en/start-our-approach/service-launchpad/>

### REFERENCE



Type pdf Size 2.73 Pages 8

### New Club Community Needs Assessment Guide

An interactive assessment tool that helps clubs apply their unique strengths and motivations to the needs and opportunities within their local community

### REFERENCE



Type pdf Size 0.28 Pages 4

### Developing Local Partnerships

A hands-on guide that helps clubs evaluate their strengths, identify their needs, and connect with like-minded organizations in the community for potential partnership opportunities

### REFERENCE



Type pdf Size 0.50 Pages 8

### Fundraising Guide

An interactive tool that helps clubs through the process of planning an online or event fundraiser



# Why Report Service?

- Helps transfer knowledge to future club leaders.
- Reporting is a matter of local pride.
- People want to be involved in visible change.
- Reporting allows your club to be eligible for service awards
- **Service reports provide tangible evidence of our global engagement to prospective partners of LCIF.**
- One small service project can become next global initiative of LCI.

**Reported Activities**

 ★ Signature Activity Children's Eye Screening: Pembroke Elementary Creator Mack Stevens Virginia Beach Town Center-Bind Mar 1, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Egg Carton Recycling Creator Mack Stevens Virginia Beach Town Center-Bind Mar 1, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Children's Eye Screening: Armed Services YMCA Creator Mack Stevens Virginia Beach Town Center-Bind Mar 1, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Children's eyescreening: Indian Lakes Elementary Creator Mack Stevens Virginia Beach Town Center-Bind Feb 23, 2022 <a href="#">VIEW</a>
 ★ Signature Activity StandUp for Kids Creator Mack Stevens Virginia Beach Town Center-Bind Feb 26, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Sight and Hearing Van: Women's Health Fair Creator Mack Stevens Virginia Beach Town Center-Bind Feb 26, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Winter Conference Creator Mack Stevens Virginia Beach Town Center-Bind Feb 19, 2022 <a href="#">VIEW</a>	 ★ Signature Activity Eyeglass Recycling Creator Mack Stevens Virginia Beach Town Center-Bind Feb 19, 2022 <a href="#">VIEW</a>

Replace with  
New graphic



# What is Reportable Service?

- Hands On Service
- Advocacy
- Donations
- Fundraising
- Service Support Activities
- Meetings
- Administrative Tasks
- Lions Events
- Fun & Fellowship with other Lions



Remember: Service to other Lions is still Service



# What Should be Reported?

Service Chair, Secretary, or Project Lead, should enter  
The following details:

- Name of project
- Time, Date, and Location of Project
- Names of all volunteers
- How many hours did members/ guests volunteer?
- How many people were served?
- What is the global cause?
- Who or what organization is a beneficiary?
- Amount of any funds raised?
- Project description
- Photos

A screenshot of a computer screen displaying the MyLion software interface. The title bar shows "Home - Advanced... SIGHTWORKS 3D6L... Home | Schoology FeedBook Web Read... SightWorks Hampt... Patron Login LinkedIn Rear". The main window is titled "Report Past Activity" and "Activity Form". The activity is titled "Children's Eye Screening".

**1. Activity Level**

Activity Level	Club
Multiple District	Multiple District 24
District	District 24 I
Club	VIRGINIA BEACH TOWN CENTER-BLIND

**2. Activity Details**

Creator	Mack Stevens
Activity Duration	<input checked="" type="radio"/> Single Day <input type="radio"/> Multiple Day
Date	<input type="text"/>
Activity Type	<input type="text"/>
Signature Activity	<input type="checkbox"/>
Cause	<input type="text"/>



# Reporting Service

Service activities reporting switched to Lion Portal in 2024



Officer Installation

Creator Vicki Davies  
Stephens City  
Jun 28, 2022



Cornhole Tournament

Creator Helen Sorensen  
Remington  
Jun 26, 2022



Dirty Lions 5K and 1 Mile Mud Run

Creator Linda Baran  
Danligen  
Jun 26, 2022



★ Signature Activity

Chicken Barbecue Fundraiser

Creator Julia Bortle  
Waynesboro  
Jun 18, 2022



Volunteer at the USA Games of the Special Olympics

Creator Michael Ryan  
Sterling  
Jun 5, 2022 - Jun 12, 2022



Senior Transportation

Creator Rose Burrus  
Stafford County  
Jun 8, 2022

Reported



Donations

Creator Douglas Taggart  
Montclair L C  
Jul 1, 2021 - Jun 7, 2022

Reported



ACTS Food Pickup

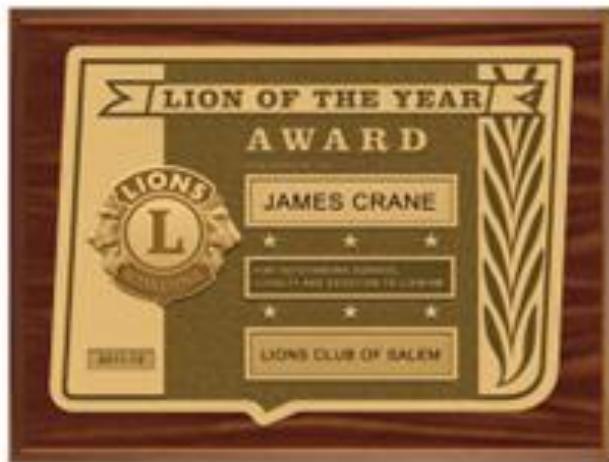
Creator William Tritchler  
Woodbridge  
Jun 7, 2022

Reported



# Celebrating Service

- Member Awards – Lion of the Year, Recommendations to District Governor
- Club Excellence
- LCI Kindness Matters Service Award



<https://lionsuniversity.org/wp-content/uploads/Art-of-Recognition.pdf>



# Kindness Matters Service Award

## In Honor of the late Judge Haynes Townsend, 1IVP

In 2021, Fairfax Host Lions Club collaborated with several Other clubs to raise over \$20,000 for a mobile food pantry truck.





# Service Project Ideas

## Lions Bag Hunger

Relieving hunger projects  
were very prominent activities  
during the pandemic.





# Service Project Ideas

## Vision Screening





# Service Project Ideas

## Pill Bottle Recycling





# Service Project Ideas

## Semi-Annual DEA Drug Take Back Day

Lions Club: 4 - 6 Lions, Last from 10 AM – 2 PM

Publicity is in the national registry by zip code. Posters, signs, collection containers, and pill disposal bags are provided by the DEA. DEA disposes of pills, and the club may recycle pill containers. Great visibility opportunity.





# Service Project Ideas

- **Listen Up:** New MD24 project to do hearing screening in infants and young children
- **A Ball for All:** Initiated by 24-L, the project will provide a soccer-like ball with internal bells for every blind child in Virginia.
- **Disaster Response:** Planning, training, and preparations for a community disaster.



# What Ideas Do You Have for Service Projects?

★ Enter them in the chat box



# Questions?



# Knowledge Review

- What are the four elements of the LCI Service Journey?
- The Club Service Chair (GST) is a member of the \_\_\_\_\_, along with the \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.
- Club service activities are to be reported when they occur in the \_\_\_\_\_.
- True or False: Club meetings are not reportable. \_\_\_\_\_
- True or False: Only the Service Chair or the club Secretary can enter Service reports in the Portal. \_\_\_\_\_



# Knowledge Review (Answers)

- What are the four elements of the LCI Service Journey?  
**Learn, Discover, ACT, Celebrate**
- The Club Service Chair (GST) is a member of the **GAT**, along with the **GMT**, **GLT**, and **GET**.
- Club service activities are to be reported when they occur  
**In the Lions Portal.**
- True or False: Club meetings are not reportable. **FALSE**
- True or False: Only the Service Chair or the club Secretary can enter Service reports in the Portal. **FALSE**



# Learning Objectives

## Were they completed?



Understand the four elements  
of the Lions Service Journey.

Know the responsibilities of the  
Club Service Chair.

Understand the importance of  
timely service reporting in **Lion Portal**



**Congratulations and Thank You  
for serving as Club Service Chair.**

