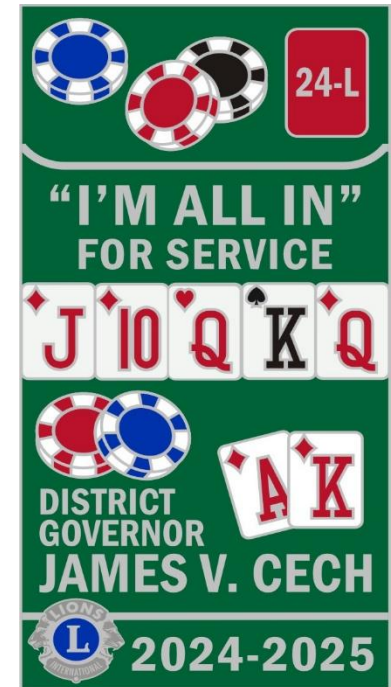




Club Service Chair Workshop



District Governor
James Cech
1 June 2025





Syllabus

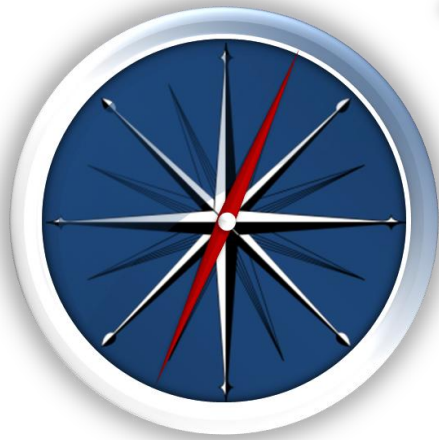
- Learning Objectives
- GAT Organization
- LCI Global Service Framework
- The LCI Service Journey
- Service Chair Responsibilities
- Planning Service
 - LCI Service Toolbox
- Reporting Service
- Celebrating Service
- Example Service Projects
- Knowledge Review
- Summary





Learning Objectives

Understand the four elements
of the Lions Service Journey.



Know the responsibilities of the
Club Service Chair.

Understand the importance of
timely service reporting in **Lions Portal**



Global Action Team (GAT)

Club Global Action Team Chairperson (Club President)

GLT
First Vice President/Leadership
Chairperson

GMT
Membership Chairperson

GST
Service Chairperson

Region and Zone Chairpersons

District Global Action Team Chairperson (District Governor)

GET
District Coord

GLT
District Coordinator

GMT
District Coordinator

GST
District Coordinator

Multiple District Global Action Team Chairperson (Council Chairperson)

GET
MD Coord

GLT
Multiple District Coordinator

GMT
Multiple District Coordinator

GST
Multiple District Coordinator

GAT
Area Leadership

GAT
Constitutional Area & Regional Area Leadership

Global Action Team Chairperson

Ambassadors



Global Service Framework

Our global causes

+ 1 special focus area (Mental Health)



[Learn more](#)

Childhood cancer

We provide support for the needs of children and families affected by childhood cancer.



[Learn more](#)

Diabetes

We work to reduce the prevalence of diabetes and improve quality of life for those living with diabetes.



[Learn more](#)

Disaster relief

We take steps to meet immediate needs and provide long-term support for communities devastated by natural disasters.



[Learn more](#)

Environment

We find ways to protect the environment to create healthier communities and a more sustainable world.



[Learn more](#)

Humanitarian

We identify the world's most crucial needs and provide humanitarian aid where it's needed most.



[Learn more](#)

Hunger

We strive to improve food security and access to nutritious food to help alleviate hunger.



[Learn more](#)

Vision

We help prevent avoidable blindness and improve quality of life for people who are blind or visually impaired.



[Learn more](#)

Youth

We support young people so they can make positive choices, lead healthy and productive lives, and become the next generation of service leaders.



Lions Service Journey

Learn

Insight is often more valuable than instinct: if we aren't informed about what's happening around us, our impact may fall short. So, we cultivate an awareness of local needs and how they connect to a larger global narrative. We seek new information and turn it into insight. Learning positions us to be effective.

Explore our Global Causes

Discover

Opportunity awaits anyone willing to learn. Knowledge sharing equips us to leverage our strengths, bridge gaps through partnerships and encourage innovation. This process of discovery unifies our focus and prepares us for action.

Unpack the Service Toolkit

Act

Our mission is service, and service is visible. Its effects are measurable. Equipped with insight and inspired by opportunity, we practically support our communities, our regions, and our world together. Through action we fulfill our mission.

Launch a Service Activity

Celebrate

Serving humanity in over 200 countries, we take pride in the unique expressions of kindness found in each of our local clubs across the world. When we share our stories and report our impact, we unify our organization, inspire our communities, and capture the attention of a global audience. Celebration elevates the experience and impact of service.

Report Your Service



Service Chair Responsibilities

- **Learn your role** through District training, Lions Portal, Lions University and the Club Service Chair e-book
- **Collaborate** with district and club service stakeholders to develop and implement club service goals, identify leaders, and develop action plans.
- **Report service activities** to Lions Clubs International.
- **Encourage participation** of members in club, district, and MD service activities. **Assess Members' satisfaction!**
- **Collaborate** with the Club Membership Chair **to promote Service opportunities** to non-Lions.
- **Participate** in Zone/District meetings, when appropriate.
- **Complete administrative** duties, e.g., project records, service reports in the Portal, and leadership transition.



Planning Service

- Club Quality Initiative
- Club and Community Needs Assessment
- Community Partner Outreach
- Check traditional and social media
- Check available grants from LCIF, LOVF, and District/Club Community Impact \$
- Check LCI Portal, Facebook, and websites for project Ideas



Volunteer
Prince William



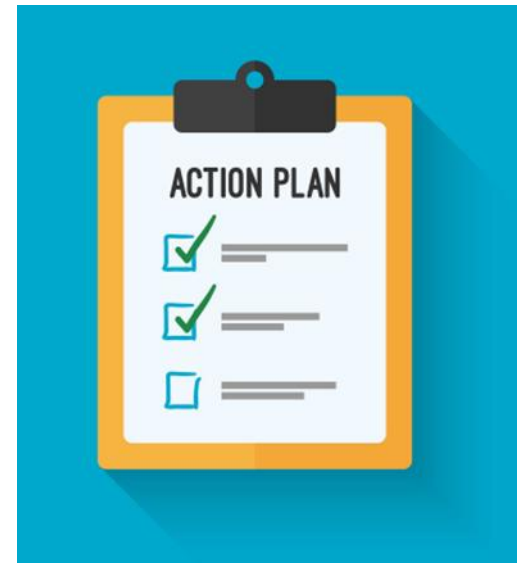
Action In Community Through
Service
Prince William County



Service Project Action Plans

An action plan will address the following questions:

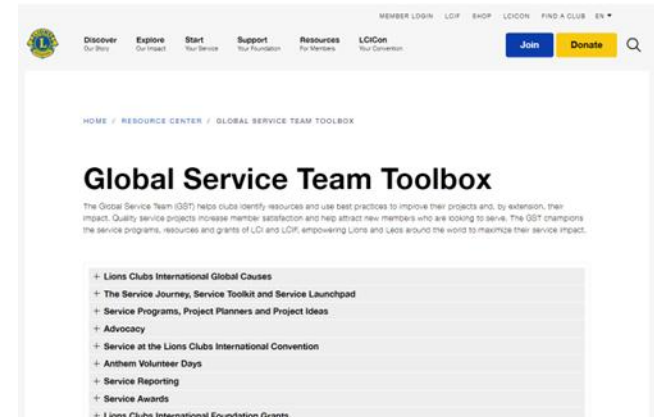
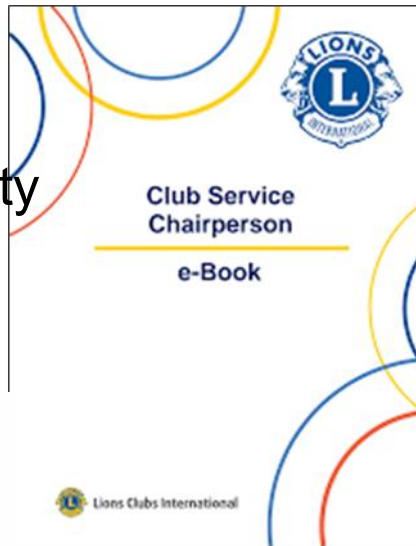
- **What is the project goal?**
- **How will each project task be accomplished?**
- **When is each task deadline?**
- **Who is responsible for each task?**
- **Are manpower, physical items or financial resources required?**
- **What is the project's communications and promotion plan?**





Service Chair Resources

- Club Service Chair E-Book
- GST Toolbox
- Service Programs page
- LCIF Grants
- LOVF Grants
- District & Club Community Impact grant





Service Chair Resources

The Service Toolkit

<https://www.lionsclubs.org/en/start-our-approach/service-launchpad/>

REFERENCE



Type pdf Size 2.73 Pages 8

New Club Community Needs Assessment Guide

An interactive assessment tool that helps clubs apply their unique strengths and motivations to the needs and opportunities within their local community

REFERENCE



Type pdf Size 0.28 Pages 4

Developing Local Partnerships

A hands-on guide that helps clubs evaluate their strengths, identify their needs, and connect with like-minded organizations in the community for potential partnership opportunities

REFERENCE



Type pdf Size 0.50 Pages 8

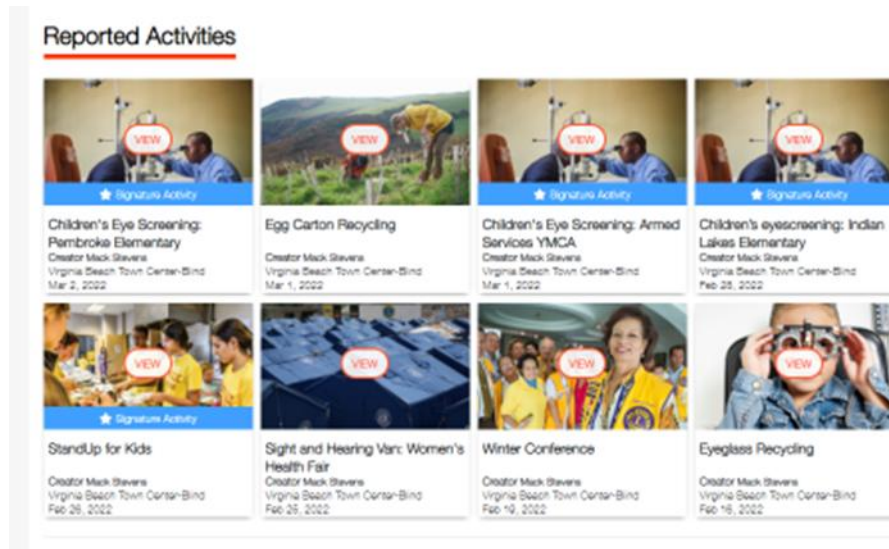
Fundraising Guide

An interactive tool that helps clubs through the process of planning an online or event fundraiser



Why Report Service?

- Helps transfer knowledge to future club leaders.
- Reporting is a matter of local pride.
- People want to be involved in visible change.
- Reporting allows your club to be eligible for service awards
- **Service reports provide tangible evidence of our global engagement to prospective partners of LCIF.**
- One small service project can become next global initiative of LCI.



Replace with
New graphic



What is Reportable Service?

- Hands On Service
- Advocacy
- Donations
- Fundraising
- Service Support Activities
- Meetings
- Administrative Tasks
- Lions Events
- Fun & Fellowship with other Lions



Remember: Service to other Lions is still Service



What Should be Reported?

Service Chair, Secretary, or Project Lead, should enter
The following details:

- Name of project
- Time, Date, and Location of Project
- Names of all volunteers
- How many hours did members/ guests volunteer?
- How many people were served?
- What is the global cause?
- Who or what organization is a beneficiary?
- Amount of any funds raised?
- Project description
- Photos

The screenshot displays the 'MyLion' web interface. At the top, there's a navigation bar with links like 'Home', 'Report Past Activity', 'Plan Future Activity', and 'Activities'. Below this, the 'Activity Form' is shown for a project titled 'Children's Eye Screening'. The form is divided into two main sections: '1. Activity Level' and '2. Activity Details'. In the 'Activity Level' section, fields include 'Activity Level' (set to 'Club'), 'Multiple District' (set to 'Multiple District 24'), 'District' (set to 'District 24 I'), and 'Club' (set to 'VIRGINIA BEACH TOWN CENTER-BLIND'). The '2. Activity Details' section includes 'Creator' (Mack Stevens), 'Activity Duration' (radio buttons for 'Single Day' and 'Multiple Day'), 'Date' (a date picker), 'Activity Type' (a dropdown menu), 'Signature Activity?' (a checkbox), and 'Cause' (a dropdown menu). A legend on the right indicates that red text means 'Required to Save as Draft' and red asterisks mean 'Required to Report'.



Reporting Service

Service activities reporting switched to Lion Portal in 2024



Officer Installation

Creator Vicki Davies
Stephens City
Jun 28, 2022



Cornhole Tournament

Creator Helen Sorensen
Remington
Jun 25, 2022



Dirty Lions 5K and 1 Mile Mud Run

Creator Linda Baran
Dahlgren
Jun 25, 2022



★ Signature Activity

Chicken Barbecue Fundraiser

Creator Julia Bortle
Waynesboro
Jun 18, 2022



Volunteer at the USA Games of the Special Olympics

Creator Michael Ryan
Sterling
Jun 5, 2022 - Jun 12, 2022



Senior Transportation

Creator Rose Burrus
Stafford County
Jun 8, 2022

Reported



Donations

Creator Douglas Taggart
Montclair L C
Jul 1, 2021 - Jun 7, 2022

Reported



ACTS Food Pickup

Creator William Tritchler
Woodbridge
Jun 7, 2022

Reported



Celebrating Service

- Member Awards – Lion of the Year, Recommendations to District Governor
- Club Excellence
- LCI Kindness Matters Service Award



<https://lionsuniversity.org/wp-content/uploads/Art-of-Recognition.pdf>



Kindness Matters Service Award

In Honor of the late Judge Haynes Townsend, 1IVP

In 2021, Fairfax Host Lions Club collaborated with several Other clubs to raise over \$20,000 for a mobile food pantry truck.





Service Project Ideas

Lions Bag Hunger

Relieving hunger projects were very prominent activities during the pandemic.





Service Project Ideas

Vision Screening





Service Project Ideas

Pill Bottle Recycling





Service Project Ideas

Semi-Annual DEA Drug Take Back Day

Lions Club: 4 - 6 Lions, Last from 10 AM – 2 PM

Publicity is in the national registry by zip code. Posters, signs, collection containers, and pill disposal bags are provided by the DEA. DEA disposes of pills, and the club may recycle pill containers. Great visibility opportunity.





Service Project Ideas

- **Listen Up: New MD24 project to do hearing screening in infants and young children**
- **A Ball for All: Initiated by 24-L, the project will provide a soccer-like ball with internal bells for every blind child in Virginia.**
- **Disaster Response: Planning, training, and preparations for a community disaster.**



What Ideas Do You Have for Service Projects?



Enter them in the chat box



Questions?



Knowledge Review

- What are the four elements of the LCI Service Journey?
- The Club Service Chair (GST) is a member of the _____, along with the _____, _____ and _____.
- Club service activities are to be reported when they occur in the _____.
- True or False: Club meetings are not reportable. _____
- True or False: Only the Service Chair or the club Secretary can enter Service reports in the Portal. _____



Knowledge Review (Answers)

- What are the four elements of the LCI Service Journey?
Learn, Discover, ACT, Celebrate
- The Club Service Chair (GST) is a member of the GAT, along with the GMT, GLT, and GET.
- Club service activities are to be reported when they occur In the Lions Portal.
- True or False: Club meetings are not reportable. **FALSE**
- True or False: Only the Service Chair or the club Secretary can enter Service reports in the Portal. **FALSE**



Learning Objectives

Were they completed?



Understand the four elements
of the Lions Service Journey.



Know the responsibilities of the
Club Service Chair.



Understand the importance of
timely service reporting in **Lion Portal**





Congratulations and Thank You

for serving as Club Service Chair.

